**General guidelines for writing to Huzoor (aba) for Nasirat**

* Write *Bismillahir Rahmanir Raheem* in Arabic on top center
* Write the date on the top right
* Start with “Dearest Huzoor Aqdas”
* Include *Assalam-o-Alaikum* salutation in Urdu or English.
* Inquire about Huzoor’s health and wellbeing and offer prayers for his health
* Mention what you are doing within the Jama’at
* Mention what you are doing as a student
* Request prayers for your health, success and anything else in particular
* Include your full name, father’s full name, Majlis and address.  Include space for your signature
* Keep the letter short

We recommend that you write the letter in your own handwriting, and mail or fax the letter to Huzoor (aba). There is a special effort made when you hand-write, as opposed to typing. It adds a personal touch to your letter.

You can **fax the letter** to 00442088705234, or send it to **via postal mail** to the following address:

Attn: Private Secretary to Hazrat Khalifatul Masih (aba)

16 Gressenhall Road

London SW18 5QL

United Kingdom

**Sample Letter to Huzoor (aba)**

Below (next page) is a sample letter for a nasirat (after the guidelines)**.** Be sure you include the same information such as education level, career goals, name, parent’s name, majlis – whatever your age.

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May 07, 2017

Dearest Huzoor Aqdas,



I hope you are doing well by Allah’s grace. May Allah grant you a healthy life, Ameen.

I am completing the memorization of Salat with translation and attending Nasirat classes. I am also preparing for the National Ijtema.

I am currently in year 4.  I enjoy math and science.  I would like to become an engineer, Insh’Allah.

Beloved Huzoor, I humbly request your prayers for my success and good health. I also humbly request your special prayers for my parents’ health as well as for the success of Jama’at. Ameen.

Wassalaam,

Name

Daughter of [Father’s or Mother’s Full Name]

[Name of Majlis]

[Your address]